

BUNBURY PARISH COUNCIL

**Ordinary meeting of the Parish Council at 7.20pm, on Wednesday 09 December 2020
This will be a Virtual/Remote Meeting. All Parish Councillors are requested to attend.**

This meeting will be an audio only conference call, members of the public can listen in to the meeting and participate in the Local Forum by phoning the number provided and entering an ID code. Please email the Parish Clerk at bunburyclerk@aol.com or call 07983 405971 for the number and passcode.

AGENDA

Tribute to former Councillor Blanche Wilgose

*There will then be a 10 minute **Open Forum** where the public are invited to bring up any affairs affecting the Parish.*

1. **Apologies for absence**
2. **Members Declaration of Interests and requests for dispensation**
3. **To approve as a correct record, the minutes of the Parish Council Ordinary Meeting on 11 November.**
4. **Borough Councillor's report**
5. **Parish Councillors' reports** - The Chairman will invite Members to give a brief report on any matters they are aware of not covered on the agenda.
6. **Planning Matters**
 - 6.1 **Planning Applications** – none received at date agenda published.
 - 6.2 **Decisions made by Cheshire East** – None received at date agenda published.
 - 6.3 **New Housing Developments in Bunbury** - Update
7. **Playing Fields**
 - 7.1 **General update from Cllr Parker**
 - 7.2 **Any other matters.**
8. **Consultations** -To consider responding to any consultations on the CE website.
9. **Local Policing Issues** – To receive an update from local police if available.
10. **Village Maintenance team** - An update from Cllr Ireland -Jones
11. **Seasonal Events** – to receive information on events.
 - a) Fireworks display – final report on 2020 event
 - b) Christmas - to confirm arrangements
12. **Correspondence – To respond to correspondence received**
13. **Casual vacancy**

Subject to the notice period having completed without a call for an election, to receive applications from candidates seeking co-option.
14. **Finance Matters:**
 - 14.1 **Approval of payments**
 - 14.1.1 **Payment of invoices received**

UNCLASSIFIED

£200 Installation and removal of Christmas tree.

14.1.2 Reimbursement of out of pocket expenses.

a) Clerk - 1st half of year 2020/21 for which, a claim will be circulated, and details given at the meeting.

b) Acting Chair, Cllr Ireland-Jones

Item	Charge
Bunbury community scheme phone with TalkMobile	
Phone contract	
March 2020	£6.99
April - November 2020 @ £5.00 per month	£40.00
Website hosting for Bunbury Parish Council at IONOS.	
February	£10.80
March - November @ £6.00 per month	£54.00
Receipts from Timpsons	
Replacement keys for Pavilion	£13.55
Engraving of Chairman's Cup	£14.00
Copies of all invoices supplied.	
Total amount	£139.34

14.2 Review of the current year budget and spending

The Parish Council will continue the process of setting a budget for 2021/22 by examining the 2019/20 receipts and payments; the current year to end of November actual figures and the anticipated figures to end of March 2021, in a report produced by the Clerk, with three main purposes: -

- 1) To identify areas of expenditure this year that will need to be budgeted for next year and the estimated level.
- 2) To identify additional areas of expenditure in 20/21 which the parish council will need to budget for.
- 3) To estimate the amount of reserves that need to be maintained.
- 4) To identify items, such as new schemes, which the parish council would like to be added to next year's budget.

The budget will be finalised and the precept set at the January meeting.

14.3 To receive the completed External Audit report.

15. The Future of the Pavilion Project – to receive an update

Part 2. (Exclusion of press and public in line with Schedule 12 of the Local Government Act 1972).

16. Review of Maintenance Contract.