

# **BUNBURY PARISH COUNCIL**

**Annual General meeting of the Parish Council** will be held on **Wednesday 9<sup>th</sup> May 2018 at 7pm at the Playing Fields Pavilion**. The Public are welcome to attend. This will be followed at approximately 7.20pm by an **Ordinary meeting of the Parish Council**. All Parish Councillors are requested to attend both.

## **AGENDA**

1. The Chairman will open the meeting
2. Apologies for absence.
3. Chairman's Trophy.
4. The Clerk will take the Chair for the election of Chairperson and acceptance of office
5. Election of Vice-Chairperson and acceptance of office.
6. Election of Officers – the following officers are to be elected:
  - Playing Fields Committee
  - Tree Warden/Woodlands Trustee
  - Footpaths
  - Press Officer
  - Bunbury Charities Representative
  - Police Liaison
7. Review of Policies and holdings
  - Standing Orders/Financial Regulations
  - Inventory of land and assets
  - Insurance cover
  - Membership of other bodies
  - Complaints procedure
  - Freedom of Information Act/Data Protection Act/Compliance with GDPR
  - Policy for dealing with press/media
8. Dates and times of meetings for the year ahead.
9. Clerk's Annual Report and Finance Statement.
10. Chairman's Annual Report
11. Officers Annual Reports.
12. Annual Accounts 2017/18 – to receive and approve the annual accounts