

**MINUTES OF EXTRA ORDINARY MEETING OF BUNBURY PARISH COUNCIL
30 JUNE 2021**

PRESENT: Councillors M Ireland-Jones, Chairman, P Brookfield Vice Chair
Councillor N Parker,

IN ATTENDANCE: Marilyn Houston, Clerk to the Parish Council, Sue Briggs-Harris (Press)

OPEN FORUM

Sue Briggs-Harris speaking as a resident, asked about the football posts being repaired.
Cllr Ireland- Jones thanked the speaker and explained that the sports clubs usually maintained the equipment they used with their own funds or external grants. They could apply to the PC for a donation to be considered.

30.06.01 APOLOGIES

Cllr L Potter is currently unable to attend due to ill-health.
RESOLVED: to grant a dispensation to Cllr. Potter from attending meetings for three months due to ill-health.

30.06.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.
None.

30.06.03 FINANCE MATTERS:

30.06.3.1 To receive and approve the Annual Accounts 2020/21

The Clerk had circulated these before the meeting.
RESOLVED: to receive and approve the Annual Accounts 20/21

30.06.3.2 Internal Audit - to receive the Annual Internal Audit report 20/21

The Clerk had circulated the report before the meeting.
RESOLVED: to receive the report.

30.06.3.3 Annual Governance and Accountability Return (AGAR) 20/21 for External Audit

30.06.3.3.1 to complete and approve Section 1. Annual Governance Statement.

The Chair read out each statement.
RESOLVED: that the Chair be authorised to answer, yes to statements 1 to 8, n/a to statement 9 and to sign the document.

30.06.3.3.2 to approve Section 2. Accounting Statements

The Clerk had circulated the completed form before the meeting.
RESOLVED: to approve the Accounting Statements and that the Chair be authorised to sign the document.

Note:

The legislation that allowed remote meetings had expired. There was a statutory a requirement to allow Members of the Public to attend. This was a FACE to FACE meeting under COVID safe conditions. Members of the public, Councillors and the officer needed to observe the 2-metre safe distancing rule. Only 6 people were allowed indoors. The risk assessment was that the meeting would be set up in the Pavilion but would move outdoors to the playing fields area if that number was exceeded. Face masks were worn indoors unless seated or exempt. The Chair, Cllr Ireland-Jones, Vice Chair, Cllr Brookfield and at least one other Parish Councillor were required to attend to ensure the meeting was quorate. Other Councillors were not required to attend due to these special circumstances.

Marilyn Houston, Clerk bunburyclerk@aol.com
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..... Chairman

UNCLASSIFIED