

**MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL
8 JULY 2020**

This was a remote meeting. Councillors and the Parish Clerk participated from their homes by dialing into an audio only conference call. Members of the public were able to listen in to the meeting and participate in the Local Forum by phoning a central 02 number and entering a passcode supplied on request from the Parish Clerk.

PRESENT: Councillor M Ireland-Jones Acting Chairman
Councillors, N Parker, M Thomas, P Brookfield, G Griffith, J Gillon and CE Cllr S Pochin.

IN ATTENDANCE: Marilyn Houston, Clerk to the Parish Council, 1 member of the public and one member of the press.

OPEN FORUM

Sue Harris asked if Bunbury was twinned with another town. A discussion followed about the links with Bunbury in Australia.

08.07.01 APOLOGIES

Cllrs R Pulford, T Greco, L Potter, and Cllr G Melia

08.07.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.
None

08.07.03 MINUTES

(PARISH COUNCIL ORDINARY MEETING ON 10 JUNE)

RESOLVED: to approve the minutes of the Ordinary Meeting on 10 June. A hard copy will be signed by the Chairman at a future date when safe to do so.

08.07.04 BOROUGH COUNCILLOR'S REPORT – Cllr Pochin had circulated the following report before the meeting:-

Registration service update The Council has re-started registration of births and notices of marriage/civil partnerships from 17th June.

Restrictions introduced at the start of the Covid-19 lockdown meant birth registrations and marriage/civil partnership notices had to be suspended.

Crewe and Nantwich libraries reopen People wishing to use public computers or access the customer service points will have to book an appointment in advance, however. Following the pandemic, strict deep cleaning and quarantining of books will become routine and the number of people allowed into a library will have to be limited. Opening hours will also be reduced to allow the extra precautionary measures to be carried out. Newspapers and magazines will not be available for the foreseeable future and some seating areas and meeting spaces have been removed. Group activities cannot go ahead and meeting rooms for public gatherings will be closed. There is a required 72-hour quarantine period for books. Customers with books to return can do so by depositing them in drop boxes outside of Nantwich Library but not Crewe.

Community response and recovery fund On the 29th June CEC launched the Covid-19 community response and recovery fund. It is a time-limited fund developed to support the voluntary, community and faith sector in both the response to the Covid-19 pandemic and the recovery. The aim of the Covid-19 community response and recovery fund is to support these organisations to adapt to new ways of offering support to communities, both during and following the coronavirus pandemic, as well as maintain and continue to offer services as government restrictions are lifted. Not-for-profit organisations will be able to apply for a grant up to a maximum of £5,000 for projects and services for both response and recovery-type applications. The response-type applications include additional staffing, DBS checks, volunteer expenses, meal delivery services, foodbank services and personal protective equipment (PPE). Recovery-type applications include supporting employment, mental health support, hardship funds, financial advice, supporting connectivity and building community resilience. Other applications might include bereavement support, domestic abuse support and IT solutions for service delivery. For more details about this fund visit the community funds and grants website page https://www.cheshireeast.gov.uk/council_and_democracy/connected-communities/community_funds_and_grants The closing date for fund applications is Friday 4 December 2020. By law, face-to-face appointments are needed, and measures have been put in place to help keep customers and registration staff safe. These include provision of hand sanitiser and rooms that allow space for social distancing.

Al-fresco dining as government regulations ease Restrictions on bars, restaurants, cafes and pubs were lifted on the 4th July. The Government are bringing forward new legislation to make the process for pavement licences easier. Cheshire East Council is reacting to this changing legislation and preparing to introduce new licensing and planning measures for those businesses, seeking to utilise outdoor pedestrian areas, for alfresco drinking and eating. It is urging businesses across Cheshire East who are interested to make relevant preparations and provide assurance on social distancing as a result of Covid-19. This will have considerable impact on the number of customers and consequently on business viability. Instead of having to apply for three different forms of consent, application for a single pavement license under a new streamlined, low cost process will be introduced in the coming weeks. Businesses will need to consider if and how they are going to utilise eating and dining areas and develop proposals ready to submit to the council. This will include contacting the council for highways information and submitting clear furniture images and insurance documentation. Hospitality businesses need to check if the area they want to utilise is part of the adopted highway, they will also need to indicate the type of furniture they want to use as well as evidence public liability insurance cover to use part of the highway. Many businesses can only look to utilise adjacent public areas, whether on footpaths, pedestrianised streets, parking bays or other amenity areas. If this is the case, then businesses should make relevant preparations with the council to ensure a smooth transition to accommodate customers.

New online route for concessionary bus passes Cheshire East Council has introduced a new system to make it easier for older and more vulnerable residents to apply for concessionary travel passes. The authority and its transport company, Transport Service Solutions (TSS), have created a new online application portal on the council's website. The process avoids the need to physically visit a customer service point, such as the local library, although that facility will resume from 6 July on a phased basis.

The online application route will help to avoid face-to-face contact and is expected to prove more convenient and user-friendly. The new system has been approved under data protection

regulations and meets accessibility and security requirements. Residents who do not have a computer or someone to assist them, can still apply to the council once libraries and customer service centres are open and operating in line with social distancing and with personal protection measures in place. The new online application system will be operating from 1 July. At the same time the council is reverting to pre-lockdown concessionary bus travel arrangements. From 1 July, free concessionary bus travel will only be available after 9.30am and the half-fare concessionary travel before 9.30 will return, as the country gradually eases out of pandemic restrictions. Cheshire East Council and TSS, along with a number of local authorities, lifted the time restriction on free and concessionary bus travel during the lockdown period, enabling older and vulnerable residents to get to supermarkets and access other key services. As the latest government guidelines could see an increase in passenger demand at peak times, the council is falling in line with neighbouring authorities to avoid any confusion where travel on cross-boundary services is concerned. Further information relating to concessionary bus travel, temporary arrangements during the pandemic and the new online application process can be found on the Cheshire East Council website at: www.cheshireeast.gov.uk/buspass

Reopening of play areas and outdoor gyms The guidance being followed is complex and involves risk assessments of all play areas so that visitors are protected as much as possible. The council has more than 150 play area facilities and each one brings slightly different challenges in ensuring they can reopen safely, it's not a straight forward or quick thing to do. Cheshire East Council is working with Ansa, its wholly-owned environment services company, and its parks team to do all they can to ensure users of the play areas and outdoor gym equipment will be as safe as possible against the risk of the coronavirus by adhering to all the necessary prevention and protection measures. Due to the scale of the task and the time needed to carry out thorough risk assessments, the council will reopen facilities on a phased basis. The aim is to reopen the larger facilities first, but this will be dependent on whether the appropriate measures can be put in place. Play areas and outdoor gym equipment at the following places reopened from Monday 6 July: Barony Park, Barony Road, Nantwich, Queens Park, Victoria Avenue, Crewe, Westminster Street, Crewe. Councillor Laura Crane, Cheshire East Council's cabinet member with responsibility for green space, said: "Users of the facilities will be reminded of the need to keep a distance from other users and parents should take responsibility for their children and ensure they play apart from others, are respectful of queues for play equipment and play considerately, by not hogging equipment that others are waiting for. "Food will not be allowed in or around the play areas and all users, including children, will need to remember to wash their hands or use hand sanitiser after using the equipment. It is important that users follow our guidance and use the areas responsibly, so everyone can enjoy them. Information about the phased re-opening of the facilities on the council's website https://www.cheshireeast.gov.uk/.../pa.../parks_and_gardens.aspx on the Council's website. Information and reminders about the re-opening will feature on Cheshire East Council's social media pages. Please follow @CheshireEastCouncil on Facebook and @CheshireEast on Twitter to keep up-to-date

Cheshire East Council has revealed the £70m impact of Covid-19 on its finances A report to the authority's cabinet spells out that the council faces additional cost pressures of £70m this year alone – a £10m increase on the original predicted figure of £60m – due to coronavirus. Government emergency funding has so far provided £19.5m towards this. The report outlines the work undertaken to support communities and businesses across the borough as government-directed restrictions are being lifted and the plans the council is developing to support longer-

term recovery from the pandemic. These include supporting affected businesses and hindering town centres, developing regeneration projects to stimulate economic recovery and growth and attracting inward investment – as well as taking the opportunity to support ‘greener’ ways of working. The pressures locally come from additional costs including social care, mental health, personal protection equipment, transport, distribution of business grants and ICT. In addition, it is costing the Council more to maintain essential services, such as waste and recycling collections, while ensuring that social distancing is in place. The Council is also experiencing losses of income, such as from weddings and tourism, including visitors to Tatton Park. The response phase is likely to continue for some time to come. In addition, the council is planning for potential second waves of the pandemic and/or localised outbreaks. A detailed report on the financial impact of the pandemic on the agreed budget for 2020/21 will be presented to cabinet in September and a meeting of full council in October.

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The report was requested to be circulated to the public and press who were present.

In addition Cllr. Pochin reported:-

On the application for a premises license, The Orchard,Whitchurch Rd. The Licence wording didn't reflect what the applicant wanted to do so it has been withdrawn and may come back reflecting what is wanted.

Had a complaint from a resident in the bunbury area on a certain matter. The reported details of this has not been minuted as it was possible to identify the individuals allegedly involved and further discussion was stopped by the chairman as it raised confidential matters. It was noted that the incident was not in the Bunbury Parish. Cllr Pochin is dealing with it through the appropriate channels.

Cllr Pochin invited questions. These were covered in parish councillors' reports.

08.07.05 PARISH COUNCILLORS' REPORTS

The Chairman invited Members to give a brief report on any matters they were aware of, including any areas they represented such as, policing, playing fields and footpaths.

Cllr Brookfield thanked Cllr Pochin for putting her in touch with the officer to ask about the footpath off Birds Lane detailed at the previous meeting. The response was that legal advice confirmed there is no continuation between Bunbury and Haughton. Regarding police liaison Cllr Brookfield has recently met with officers Fay Clarke and Sharon. The new officer for Bunbury area will be Martin Randall from end July for 6 months. A new poster will be supplied for the noticeboard. The police are encouraging residents to report all incidents on 101 or 999 if urgent so that these get logged. Sharon and Fay are in Bunbury regularly and do spend time talking to people.

Cllr Griffith asked about the foodbank and reported that shoe donations are wanted for a shelter. To be raised with the village hall and the church.

Cllr Ireland-Jones reported on the food bank collection point that is outside the Village Hall. Another box is being supplied to swap books, dvd's and jigsaws. The campaign against dog mess is ongoing.

Cllr Gill reported that Muller have got back to her about their wagons. The drivers are now tracked and will be told not to use the canal bridge. Cllr Thomas confirmed he has seen Muller wagons using a different route so well done to Cllr Gillon.

It was mentioned that a lot of sale boards were on village Green by the Church. Cllrs Pulford and Ireland -Jones do remind the estate agents on a regular basis

Cllr Parker reported that Cllr Ireland-Jones, Beth Hayward and volunteers had spread a lot of new bark in the play area and the remainder is in storage. The walking group are asking about the bench to be located under the shelter of the pavilion canopy. One of benches from the old area could be used but would need to be moved from storage. Cllr Brookfield clarified where the bench was wanted. Members were in agreement. Cllr Thomas suggested it should be bolted down. Cllr Gillon volunteered her husband's help with moving the bench. The hedges are due to be trimmed. Still awaiting a site visit with Mid Cheshire groundworks to look at additional maintenance including trees. The playing fields treasurer has successfully applied for £10,000 covid related grant for leisure business funding through Cheshire East. A playing fields committee meeting will be scheduled to discuss this.

Cllr Ireland- Jones explained that a risk assessment had been done in order to open the play area on July 4. This will be addressed later in the meeting. There will be future monitoring.

Signs have been put up in compliance with government guidance.

Cllr Parker explained that for the last three years ROSPA safety inspections had been covered by the installers of the new playground. He has been back in touch with the Play safety organization used before. They will be asked for a quote to arrange future inspections. This was £230 for the old playground. Since the last meeting an urgent repair had to be arranged to an area where soft tarmac had come up and Cllr Ireland-Jones as the acting chairman arranged the purchase with the clerk, of a repair patch kit. Cllr Ireland-Jones will report on this under Finance.

Bunbury Gardening Club may request to run the gardening show at the playing fields and will get back to PC with a proposal if so. Cllr Parker recommended supporting in principle if able to to comply with covid guidance

Cllr Griffith reported residents asking about the Co-op. This is on the agenda and it's in the free paper.

Cllr Griffith left the meeting.

08.07.06 PLANNING MATTERS

08.07.06.1 Planning applications, reserved matters and discharge of conditions applications received from Cheshire East since last meeting.

20/2307N BRANTWOOD, SCHOOL LANE, BUNBURY

Listed building consent for partial removal of lower section gable wall to site of property forming part of internal partition following previous approval **20/0250N & 20/0251N**.

RESOLVED: Bunbury Parish Council supports the Heritage Officer's objections.

20/2453D Land At, Bowes Gate Road, Bunbury

Discharge of condition 23 on approval **15/1666N**.

RESOLVED: No objection

20/2289N 6 & Land rear of no.6 Bunbury Lane, Bunbury, CW6 9QZ Reserved matters application for approval for appearance, landscaping, layout and scale following outline approval 16/0646N - Outline planning application for the demolition of 1 bungalow and the erection of 15 dwellings, including associated access at land east of Bunbury Lane, Bunbury

RESOLVED: No comment

20/2334N The Hollies, College Lane, Bunbury, CW6 9PQ Proposal Alterations to existing outbuilding, part to form granny flat

RESOLVED: Bunbury Parish Council is in agreement with the comments of the Heritage Officer which appear on the planning portal.

08.07.06.2 Decisions made by Cheshire East Council – For information only

The following information had been received and was noted: -

20/2220D 02/06/2020 South (CE) Delegated Agenda Bunbury (2011)

Decision : refused Decision Date : 19/06/2020

Land at Bowe's Gate Road, Bunbury CW6 9PL

Proposal Discharge of condition 5 on approval **15/1666N**

20/2220D 02/06/2020 South (CE) Delegated Agenda Bunbury (2011)

Decision : approved Decision Date : 24/06/2020

Land at Bowe's Gate Road, Bunbury CW6 9PL Proposal Discharge of condition 5 on approval 15/1666N

20/1964N 13/05/2020 South (CE) Delegated Agenda Bunbury (2011)

Decision : refused Decision Date : 18/06/2020

Location : 2, Swan Lane, Bunbury, Cw6 9ra Proposal Proposed Garage

20/2221D 02/06/2020 South (CE) Delegated Agenda Bunbury (2011)

Decision : approved Decision Date : 16/06/2020

Location : Land at Bowe's Gate Road, Bunbury, CW6 9PL

Proposal Discharge of condition 11 on approval **15/1666N**

20/2222D 02/06/2020 South (CE) Delegated Agenda Bunbury (2011)

Decision : approved Decision Date : 16/06/2020

Location : Land at Bowe's Gate Road, Bunbury CW6 9PL

Proposal Discharge of condition 20 on approval **15/1666N**

08.07.06.3 New Housing Developments

Cllr Ireland-Jones informed the meeting that he had nothing new to report.

08.07.07. Cheshire East Consultations – for comment

7.1 Licencing Consultation – application for a premises licence: licensing act 2003. The Orchard, Whitchurch Road, Bunbury, CW6 9SX has been withdrawn. An update had been given in Cllr Pochin's report.

7.2 Public space protection orders-Dog fouling/Dog control

Cheshire East Council is now consulting on a number of Public Space Protection Orders (PSPO's) currently in place across the borough. These orders are in existence for a period of 3 years and the current orders are due to expire in October 2020. The Council has a statutory obligation to consult with residents ahead of the orders being extended for a further 3year period. The PSPO's to be consulted on include:- Dog fouling / Dog Control (boroughwide).

RESOLVED: Bunbury PC would like the PSPO on dogfouling/dog control to continue.

08.07.08. Local Policing Issues – To receive an update from local police if available

None were present.

08.07.09 Requests from Retailers – An Update

The Co-op are making arrangements for their “pop up shop” to be sited on the playing fields car park but are looking at alternative arrangements for the Post office. The co-op have agreed to fund and install telescopic bollards that can be raised at night. The clubs will have access to the control mechanism. The date is to be confirmed. Cllr Ireland-Jones will keep Members updated. The Co-op will publicise it and have agreed a letter to go out to nearby residents. Confirmed no alcohol will be sold. Cllr Parker welcomed that as could have had an impact on playing fields. Cllr Gillon praised the newspaper coverage.

08.07.10 Proposal to form a 'Village Maintenance team'. Following the Bunbury Community Scheme in response to Covid 19, a number of residents have asked if more can be done for the village. One example is that the car park and playing fields have beds around the perimeter that are untended. These could be cleared and maintained with a planting and maintenance schedule. There was a discussion on whether in principle such a scheme could be started and on authorising a feasibility study. Cllr Ireland-Jones explained the proposed look at feasibility. Members welcomed the idea. It was generally felt that there will be a large number who are willing and it will benefit the village. Cllr Ireland-Jones Mark will write a proposal and present it to the September meeting.

08.07.11 Correspondence

Email from Edward Timpson MP - bid to the Restoring Your Railways Ideas Fund to assist in funding the scoping costs of the reopening of the Beeston Castle & Tarporley Railway Station. A response had been requested from parish councils on whether or not, they supported this in principle.

RESOLVED: in favour as long as suitable parking arrangements can be made.

08.07.12 Finance Matters**08.07.12.1 Receipts and payments account 2019/20**

The Clerk had circulated the account before the meeting.

RESOLVED: to accept and approve the receipts and payments account 2019/20

08.07.12.2 To receive the annual internal audit report completed by the authority's internal auditor

The Clerk had circulated the report before the meeting.

RESOLVED: that the report was received and noted.

08.07.12.3 Annual Governance and Accountability Return for External Audit.**08.07.12.3.1 To complete and approve Section 1 Annual Governance Statement.**

The Chairman went through each statement and proposed answering yes to each unless any Members indicated that they disagreed. None disagreed.

RESOLVED to approve the completed Annual Governance Statement

08.07.12.3.2 To approve Section 2 Accounting Statements

The document had been filled in by the Clerk and circulated before the meeting.

RESOLVED: to approve the accounting statements

08.07.12.4 Donation - To consider a request that Bunbury Parish Council, makes a financial contribution to the funding of a second outdoor public access defibrillator in the immediate vicinity of the Jubilee Playing Fields. Details of the request had been received from David and Vicki Riley. In brief, as follows:-

“The village has been fundraising for Bunbury's first outdoor Public Access Defibrillator and now has the c£1,500 needed to order Bunbury's first outdoor defibrillator. Once purchased and installed on the external wall of the Village Hall this will then be managed by the local First Responders group and become an "Adopted Defibrillator" by the NW Ambulance Service. Fundraising has continued for a second 24/7 defibrillator for the village - which our local First Responders group support, and suggest would be best located at the playing fields where it would be close to the activities taking place at The Pavilion and on the playing fields, the playground; tennis courts and scout facilities - as well as being adjacent to the car park.”

The PC noted that separate to this request for a donation the First Responders Team are requesting permission to mount this second defibrillator on the outside wall of The Pavilion building.”

RESOLVED: to donate £250 to the purchase of a second public access defibrillator and give permission to mount it on the outside wall of the pavilion.

08.07.12.5 Approval of payments

08.07.12.5.1 To approve payment of invoices received since the last meeting.

Refund Mark Ireland Jones - Purchase and delivery of customised signs and associated hardware for re-opening of Play area under Covid 19 government guidelines - £192.77

RESOLVED: approval given for online-banking reimbursement

08.07.12.5.2 To report on urgent payments made in response to Covid 19

Purchase and delivery of Cushionfall safety surface for repair on New Playground - £2520.00 Giffords Ltd. (from reserved funds in new playground account)

RESOLVED: approval given for online-banking payment

Part Two

Confidential matters - members of the press and public will be excluded from the meeting under the provision of the Public Bodies (Admission to Meetings) Act 1960, Section 1

08.07.13.1 Anti-Social Behaviour

The Chairman updated Members on matters he and Cllr Brookfield had discussed in meetings that had taken place with police representatives including the PCSO and Crime Prevention and with concerned residents. The steps the PC is taking to address these issues were explained.

RESOLVED: These were noted.

08.07.13.2 For information

The Clerk briefed Members on a real example of how Cheshire Homechoice allocation policy is applied. The Clerk had circulated a social housing briefing note to Members that is intended for public information if approved by Members.

RESOLVED: to approve the social housing briefing note.

..... Chairman

Next meeting: 9 September 2020 (Virtual)