

# Bunbury Parish Council

## To Members of Bunbury Parish Council

You are duly summoned to attend the meeting of Bunbury Parish Council to be held on

**Wednesday 12<sup>th</sup> October 2022 at 7.20pm**

at The Pavilion, Bunbury



Maximilian Clay - Clerk  
5<sup>th</sup> October 2022

## AGENDA

<b>1.</b>	<b>Apologies for absence</b> To receive any apologies and to approve the reasons for absence.	7.20pm
<b>2.</b>	<b>Declarations of Interest and Dispensation considerations</b> <b>a.</b> To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. <b>b.</b> To declare any Other Disclosable Interests in items on the agenda, and their nature. <b>c.</b> To note any dispensations granted prior to the meeting.	
<b>3.</b>	<b>Minutes of previous meetings</b> To agree the minutes of the Meeting of the Parish Council held on 13 <sup>th</sup> July 2022 and to authorise the Chair to sign them as a true record.	
<b>4.</b>	<b>Appointment of Clerk to the Parish Council and RFO</b> <b>a.</b> To approve the recommendation of the Appointment Panel to appoint Maximilian Clay; <b>b.</b> To authorise the Chair to sign the Contract of Appointment (based on the national template); <b>c.</b> To approve the change of official address for the Council to Mossley Hall, Biddulph Road, Congleton, CW12 3LZ.	
<b>5.</b>	<b>Unitary Authority Councillor Report</b> To receive a report from the Ward Councillor, Sarah Pochin	By 7.25
<b>6.</b>	<b>Public Forum</b> Residents are invited to raise any matters affecting the Parish. The time allocated will not normally exceed 10 minutes and is at the discretion of the Chair.	By 7.35
<b>7.</b>	<b>Members' Reports</b> To receive brief reports concerning any matters not covered elsewhere on the agenda.	By 7.45
<b>8.</b>	<b>Planning</b> <b>a.</b> To consider responses to the following planning application consultations and any further consultations that come to hand prior to the meeting: <b>i. 22/3422T - Church Farm, Vicarage Lane, Bunbury:</b> <i>Fell tree (TPO)</i> <b>ii. 22/3586N - Manor House, Whitchurch Road, Bunbury</b> <i>Erection of New dwelling</i>	by 7.55
	<b>b.</b> To receive updates on planning applications considered previously (for information only):	

	<p><b>i. 22/0940N - Witch Hazel, Bunbury Lane:</b> Variation of condition 2 on application 21/4845N - Internal alterations and ground floor extension to front of house and first floor extension to side and rear.</p> <p><b>ii. 21/6148N - Acton House, School Lane:</b> Change of use of land to equestrian and erection of a stable accommodation for two horses.</p>	
	<b>c. Housing Development</b> - To receive any updates	
<b>9.</b>	<p><b>Neighbourhood Plan</b> To receive the minutes of the last Working Group meeting and to discuss any related matters.</p>	By 8.10
<b>10.</b>	<p><b>Insurance</b> To ratify insurance arrangements for the year from 1<sup>st</sup> October 2022, at a cost of £3,603.15 (£3,217.10 plus Insurance Premium Tax), under the final year the three year agreement with Ecclesiastical Insurance (via Gallagher Brokers).</p>	By 8.20
<b>11.</b>	<p><b>Correspondence</b> To receive a report of correspondence received.</p>	
<b>12.</b>	<p><b>Play Area Equipment</b> To determine action in relation to repairs.</p>	By 8.30
<b>13.</b>	<p><b>Ratification of Response to a Request for Use of the Car Park</b> To ratify permission for Early Birds to use the Car Park for a 'Trunk or Treat' fund raising event on 30<sup>th</sup> October 2022 between 4pm and 6pm.</p>	
<b>14.</b>	<p><b>Playing Fields Committee</b> To receive updates from the Chair and/ or Secretary of the Committee.</p>	by 8.45
<b>15.</b>	<p><b>Events</b></p> <p><b>a. Remembrance Service</b> To consider representation and any preparation for the service.</p> <p><b>b. Christmas Eve</b> To consider planning for Christmas Eve and to agree to the booking of the brass band.</p> <p><b>c. Bonfire Night 2023</b> To consider the establishment of a working-group to consider the viability of any further Bonfire Night / Fireworks events.</p>	By 8.55
<b>16.</b>	<p><b>Website Maintenance and Management</b> To discuss future arrangements.</p>	
<b>17.</b>	<p><b>Finance &amp; Governance</b></p> <p><b>a. Receipts and Payments</b> - To receive the schedule of receipts and payments and to approve the payments.</p> <p><b>b. Bank Mandate</b> - To approve the addition of the new Clerk to the Mandate and to remove the previous Clerk.</p>	by 9.10
<b>18.</b>	<p><b>Councillor Vacancy</b> To receive an update from the Chair.</p>	By 9.15

**Date of Next Meeting:** 9<sup>th</sup> November 2022