

BUNBURY PARISH COUNCIL

Parish Councillors are required to attend.

*This meeting will be "in-person" in the **Playing Fields Pavilion**, members of the public can join the meeting and participate in the Local Forum.*

Wednesday 8 JUNE 2022

AN ORDINARY MEETING OF THE PARISH COUNCIL AT 7.20 PM.

AGENDA

Presentation of the Chairman's Cup to Elaine Crotty

*There will be a 10 minute **Open Forum** where the public are invited to bring up any affairs affecting the Parish.*

- 1. Apologies for absence**
- 2. Members Declaration of Interests and requests for dispensation**
- 3. To approve as a correct record, the minutes of the Parish Council Ordinary Meeting and the Annual Meeting on 11 May 2022.**
- 4. Borough Councillor's report**
- 5. Parish Councillors' reports -** The Chair will invite Members to give a brief report on any matters they are aware of not covered on the agenda.
- 6. Planning Matters**
 - 6.1 Planning Applications** – To comment on planning applications
 - 6.2 Decisions made by Cheshire East** – for information only.
 - 6.3 New Housing Developments in Bunbury**
 - o General Update
 - o Neighbourhood Plan – Update on the Review
To consider subscribing to the Parish online service at a cost of up to £100 (free 3 month trial).
 - 6.4 Appeal on refusal of application 20/5852N Whitehouse Bungalow, School Lane, CW6 9NR** – update from Cllr Thomson on comments sent on behalf of the PC.
- 7. Playing Fields**
 - o General Update from Cllr Parker, Chair of Playing Fields Committee.
 - o Update on maintenance and repair of the play equipment
 - o Update on improving the nature areas around the Playground and community land off Tweddle Close.
 - o Playing Fields Committee update on membership
- 8. Consultations** -To consider responding to any consultations on the CE website or any other relevant to the PC.

9. **Local Policing Issues** – To receive an update from local police if available.
10. **Events**
 - 5 November 2022 – Update on plans
11. **Correspondence** – To respond to correspondence received.
12. **The Future of the Pavilion Project** – to receive an update.
13. **Parish Council Vacancy** – to receive an update from the Clerk.
14. **Recruitment** – The Parish Clerk has given notice of her intention to retire on 31 August 2022.
 - To approve a job description, job specification and terms of employment so that the vacancy can be advertised.
 - To appoint an interview and selection panel.
15. **Finance Matters:**
 - 15.1 **Approval of payments**
 - 15.1.1 **Reimbursement of expenses**
 - 15.1.2 **Payment of invoices received.**
 - Chalc – training - £25
 - 15.2 **Monthly Finance Report** – to receive a report from the Clerk on April and May 2022.
 - 15.3. **Audit of Accounts 2021/22**
 - 15.3.1 **To receive and approve the Annual Accounts 2020/21**
 - 3.2 **Internal Audit - to receive the annual internal audit report completed by the authority's internal auditor.**
 - 3.3 **Annual Governance and Accountability Return (AGAR) for External Audit**
 - 3.3.1 **to complete and approve Section 1. Annual Governance Statement.**
 - 3.3.2 **to approve Section 2. Accounting Statements of the Annual Governance and Accountability Return.**