

# **BUNBURY PARISH COUNCIL**

**Minutes of the Annual meeting of the Parish Council**  
held on **Wednesday 11<sup>th</sup> May 2022 at 7pm at the Playing Fields Pavilion.**

**PRESENT:** Councillor P Brookfield Chair

Councillors N Parker, L Barton, P Gormon, G Melia and M Thomas

**IN ATTENDANCE:** Marilyn Houston, Clerk to the Parish Council.

Members of the public were in attendance.

1. **Election of Chairperson and acceptance of office**  
The Clerk took the Chair for the election of Chairperson.  
Cllr.P Brookfield was unanimously elected unopposed; signed the acceptance of office and took the Chair.
2. **Election of Vice-Chairperson and acceptance of office.**  
Cllr. A Thomson was unanimously elected unopposed and the signature of the acceptance of office was deferred.
3. **Apologies for absence**  
A Thomson, G Griffith and L Anderson
4. **Election of officers/representatives and committee/working group member**  
The following were elected:
  - Playing Fields Committee – Cllrs. Brookfield, Anderson and Thomas. (Cllr Parker is the Committee Chairman)
  - Tree Warden – Cllr L Barton
  - Woodlands Trust – Cllr Thomas
  - Footpaths – Cllr.Gormon
  - Police Liaison – Cllr Brookfield
5. **Review of Risk Assessment, Policies and Procedures** – the Clerk presented the Risk Assessment for review and advise of any changes/updates required to Policies and Procedures.  
**RESOLVED:** that no changes were required.
6. **Schedule and arrangements for meetings for the year ahead.**  
To continue at 7.20pm on 2<sup>nd</sup> Wednesday of the month with the exception of August when there is no meeting unless an Extra Ordinary meeting is called.
7. **Annual Accounts 2021/22** – to receive and approve the audited annual accounts (if available).  
The Clerk advised that the accounts were with the Internal Auditor.  
Deferred.