

**MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL
8 June 2022**

PRESENT: Chair, Cllr P Brookfield,
Councillors, N Parker, G Melia, M Thomas and L Barton

IN ATTENDANCE: Marilyn Houston, Clerk to the Parish Council, 1 Press and 2 members of the public

PRESENTATION OF THE CHAIRMAN'S CUP

Cllr Brookfield presented the Cup to Elaine Crotty for her voluntary contributions to the community of Bunbury. Cllr Brookfield said of Elaine, that she goes about this as part of her daily business quietly and without attracting attention. Elaine responded that in accepting the Cup, she did so on behalf of the many people in the local community who help others.

OPEN FORUM

A member of the public reported on improvements that had been made to a footpath and the pond, behind the Mill.

08.06.01 APOLOGIES

Cllrs. P Gormon, G Griffith, L Anderson and CE Cllr S Pochin.

08.06.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

None

08.06.03 MINUTES - To approve as a correct record, the minutes of the Parish Council Ordinary Meeting and the Annual Meeting on 11 May 2022.

RESOLVED: To approve the minutes of the Annual meeting. To approve the minutes of the Ordinary meeting with an amendment; insert – "**RESOLVED:** to maintain the status quo regarding gritting" and delete – "None directly relating to Bunbury comments were made." (at 11.05.08 Consultations).

08.06.04 BOROUGH COUNCILLOR'S REPORT

Cllr Pochin had sent her apologies and had provided some information for later in the meeting.

08.06.05 PARISH COUNCILLORS' REPORTS

The Chair invited Members to give a brief report on any matters they were aware of, not covered by the agenda.

Cllr Thomson reported:- 1. "Shop local" is important. He wanted to encourage people, if they can, to support local businesses that are being affected by rising costs. 2. Beeston and Tarporley station reopening scheme has issued information re access to car parking for 130 cars and housing development around the site. He wanted to highlight this report and urged members to read the report which had been circulated. This is to be put on the Agenda for July and highlighted to Cllr Pochin. The Clerk reminded Members that the Chair of Beeston Parish Council previously spoke at a Bunbury PC meeting when there were concerns about the Auction site development.

3. The Levelling Up Bill an interesting piece of legislation, includes guidance re. design and proposes "street votes".

Cllr Melia commented that Bunbury School is keen to boost numbers and that Beeston is in the catchment area. Development in Bunbury won't sustain a 210 place school.

Cllr Melia reported that residents had asked him why there is a need to do more on the Neighbourhood Plan and some had expressed disappointment that the PC had not organized more for the Jubilee.

Cllr Barton gave a tree report, having found that there are over 100 TPO's on trees in Bunbury:-

- will liaise with CE Arboricultural officer, to clarify when our TPO map would next be updated/reviewed in the future

- will investigate the procedure for, and the cost of, a new TPO request
- Councillors will bring their suggestions for trees to be added to the TPO map, especially those related to areas that might be threatened by potential housing developments

These actions will be fed back to the September meeting.

Cllr. Thomas has reported blocked gullies on School Lane on Fix My Street.

Cllr Parker reported on Village Day, having liaised with the committee. Volunteers are required on the day. Since the Methodist Chapel has closed the PC have taken on responsibility for the hedge. An invoice for £255 for cutting it was given to the Clerk to be considered under finance, later on the agenda.

Cllr Parker reported on the defibrillators on the pavilion and at the Village Hall. These used to be under NW Ambulance control but are being moved onto a national list "The Circuit ". Details have been gathered for registration. He couldn't get the website to accept it but will persevere. Then can check for training for Cllr Barton. The Clerk will ask about insurance cover.

08.06.06 PLANNING MATTERS

08.06.06.1 Planning applications, reserved matters and discharge of conditions applications received from Cheshire East since last meeting.

No notifications.

08.06.06.2 Decisions made by Cheshire East Council – For information.

No notifications.

08.06.06.3 New Housing Developments in Bunbury

General Update

Cllr Brookfield reported that Cllr Pochin had sent information by email advising "that **21/6037N** the four houses on the Grange will be refused."

Neighbourhood Plan – An Update on the Review was provided by Cllr. Thomson. Responding to Cllr Melia's point, Cllr Thomson reported that a full explanation on the reasons for the review is on the questionnaire. There are several legislation changes that relate to neighbourhood planning but had kept it brief. The Steering group wants to make themselves available for questions face to face. The 25% response is good but is mostly in the older age group. A full briefing note, including pie charts, will be circulated to Members. The draft revised Plan will be available soon and will be circulated. Policies are being revised. Will look at redefining the settlement boundary to bring back into kilter with the CE Local Plan. There will be a press release in the Link.

The PC was asked to consider subscribing to the Parish online service at a cost of up to £100 (free 3 month trial).

Cllr Thomson explained how it could be useful to access maps to assist in the presentation of the Neighbourhood Plan and will arrange a demonstration session

RESOLVED: to approve a year's subscription and review after a year

08.06.6.4 Appeals to the Planning Inspectorate.

Appeal on refusal of application 20/5852N Whitehouse Bungalow, School Lane, CW6 9NR – update from Cllr Thomson on comments sent on behalf of the PC.



Whitehouse

Cllr Thomson had submitted the attached objection:- Bungalowappeal.docx

The Trigfa appeal – The Inspector overruled the refusal Appeal Ref: APP/R0660/W/21/3288817 Trigfa, School Lane, Bunbury, Tarporley, CW6 9NR . • The application Ref 21/0344N, dated 2 February 2021, was refused by notice dated 6 July 2021. • The development proposed is the erection of a dwelling. Decision 1. The appeal is allowed and planning permission is granted for the erection of a dwelling at Trigfa, School Lane, in accordance with the terms of the application subject to the conditions set out in the schedule at the end of this decision. (Can be viewed on the Inspectorate website).

08.06.07 PLAYING FIELDS

- General Update from Cllr Parker, Chair of Playing Fields Committee. Cllr Parker reported on maintenance and repair of the play equipment. The gate repairs are being progressed. The suppliers of the play equipment, Timberplay and Playdale, have been contacted for their advice on maintenance and quotes for replacement parts.
- Update on improving the nature areas around the Playground and community land off Tweddle Close. Nothing further to report at present
- Playing Fields Committee update on membership. A suggestion from the Chair that if a representative of the PC can't attend a meeting a substitute should.
RESOLVED: to approve Cllr Thomson as a substitute representative as required.

08.06.08. CONSULTATIONS -To consider responding to any consultations on the CE website.

None proposed.

08.06.09. LOCAL POLICING ISSUES – To receive an update from local police if available.

None present. Cllrs. Parker and Brookfield reported:-

There have been some target-hardening measures taken on the Playing Fields to prevent reoccurring anti-social behaviour.

Further to discussion at the May meeting, Cllr Pochin had emailed an update. "Please feedback to the council that John Dwyer replied to my request for him to attend a PC meeting. He said he would attend and that his PA would be in touch to arrange. I know he couldn't make the June meeting so maybe he'll attend in July. He also sent the PC a message that he has been promised swift replacements for dedicated Constables and we should have one in place soon.

08.06.10. EVENTS

Platinum Jubilee – Cllr Brookfield had arranged the purchase and distribution of the red, white and blue hanging baskets.

5 November 2022 – Cllr Brookfield gave an update on plans. A planning meeting is being scheduled. Lightec have been asked for a provisional quote for a fireworks display. Been in touch with suppliers of safety barriers but these were anti-terrorist level security, so will contact another supplier that they recommended.

08.06.11. CORRESPONDENCE – To respond to correspondence received.

Nothing requiring a response.

08.06.12. THE FUTURE OF THE PAVILION PROJECT – to receive an update.

Cllr Brookfield is meeting up with a Village Hall committee representative and Cllr Pochin to see what mutually beneficial support may be available to access.

08.06.13. CO-OPTION TO PARISH COUNCIL VACANCY – to receive a report from the Clerk.

There has been no response by the deadline so the Clerk will amend the notice to extend it to an open invitation to apply for co-option.

08.06.14. Recruitment – The Parish Clerk has given notice of her intention to retire on 31 August 2022.

To approve a job description, job specification and terms of employment so that the vacancy can be advertised.

RESOLVED: To approve the draft documents with amendments agreed in the meeting.

That the vacancy will be advertised in the Paper, on the website and in the Chalc newsletter with a closing date of 30 June.

To appoint an interview and selection panel.

RESOLVED: Cllrs. Brookfield, Thomson and Melia will be on the panel.

08.06.15. FINANCE MATTERS

08.06.15.1 Approval of payments

08.06.15.1.1 Reimbursement of expenses

Cllr Parker engraving on the Cup £13.60.

RESOLVED: approved

08.06.15.1.2 Payment of invoices received.

UNCLASSIFIED

Subscription Cheshire Community Association. £50

RESOLVED: approved

Hedgecutting – P. Griffiths £255 – referred to Playing Fields Committee.

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08.06.15.2 Monthly Finance Report – to receive a report from the Clerk.
A report had been circulated.

08.06.15.3. Audit of Accounts 2021/22

08.06.15.3.1 To receive and approve the Annual Accounts 2021/22

The Clerk had circulated these before the meeting.

RESOLVED: to receive and approve the Annual Accounts 21/22

08.06.15.3.2 Internal Audit - to receive the annual internal audit report completed by the authority's internal auditor.

The Clerk had circulated the report before the meeting.

RESOLVED: to receive the report.

08.06.15.3.3 Annual Governance and Accountability Return (AGAR) for External Audit

08.06.15.3.3.1 To complete and approve Section 1. Annual Governance Statement.

RESOLVED: that the Chair be authorised to answer, yes to statements 1 to 8, n/a to statement 9 and to sign the document.

08.06.15.3.3.2 To approve Section 2. Accounting Statements of the Annual Governance and Accountability Return.

The Clerk had circulated the completed form before the meeting.

RESOLVED: to approve the Accounting Statements and that the Chair be authorised to sign the document.

Marilyn Houston Clerk to BPC bunburyclerk@aol.com

..... Chair