

## BUNBURY PARISH COUNCIL

**Minutes of the Annual meeting of the Parish Council**  
held on **Wednesday 11<sup>th</sup> May 2022 at 7pm at the Playing Fields Pavilion.**

**PRESENT:** Councillor P Brookfield Chair

Councillors N Parker, L Barton, P Gorman, G Melia and M Thomas

**IN ATTENDANCE:** Marilyn Houston, Clerk to the Parish Council.

Members of the public were in attendance.

1. **Election of Chairperson and acceptance of office**  
The Clerk took the Chair for the election of Chairperson.  
Cllr. P Brookfield was unanimously elected unopposed; signed the acceptance of office and took the Chair.
2. **Election of Vice-Chairperson and acceptance of office.**  
Cllr. A Thomson was unanimously elected unopposed and the signature of the acceptance of office was deferred.
3. **Apologies for absence**  
A Thomson, G Griffith and L Anderson
4. **Election of officers/representatives and committee/working group member**  
The following were elected:
  - Playing Fields Committee – Cllrs. Brookfield, Anderson and Thomas. (Cllr Parker is the Committee Chairman)
  - Tree Warden – Cllr L Barton
  - Woodlands Trust – Cllr Thomas
  - Footpaths – Cllr. Gorman
  - Police Liaison – Cllr Brookfield
5. **Review of Risk Assessment, Policies and Procedures** – the Clerk presented the Risk Assessment for review and advise of any changes/updates required to Policies and Procedures.  
**RESOLVED:** that no changes were required.
6. **Schedule and arrangements for meetings for the year ahead.**  
To continue at 7.20pm on 2<sup>nd</sup> Wednesday of the month with the exception of August when there is no meeting unless an Extra Ordinary meeting is called.
7. **Annual Accounts 2021/22** – to receive and approve the audited annual accounts (if available).  
The Clerk advised that the accounts were with the Internal Auditor.  
Deferred.

**MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL**  
**11 May 2022**

**PRESENT:** Chair, Cllr P Brookfield,  
Councillors, N Parker, G Melia, M Thomas, P Gorman, and L Barton

**IN ATTENDANCE:** Marilyn Houston, Clerk to the Parish Council, 1 Member of the public, 1 press and CE Cllr S Pochin.

### **ANNOUNCEMENT OF THE AWARD OF CHAIRMAN'S CUP**

Cllr Brookfield announced that the Cup will be awarded to Elaine Crotty for her voluntary contribution to the community of Bunbury. This has included, during two years of Covid restrictions, providing support to residents in particularly the elderly.

### **OPEN FORUM**

Inspector A member of the public mentioned the Appeal to Planning Inspectorate - 21/2010N Land West of Parkside, Bunbury Lane, CW6 9QZ which has been dismissed by the and shows that the Neighbourhood Plan is in line with the Local Plan.

### **11.05.01 APOLOGIES**

Cllr. A Thomson, G Griffith and L Anderson

### **11.05.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION**

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

None

(Cllrs Gormon and Melia declared a non-pecuniary interest later in the meeting at agenda item 14.3.)

**11.05.03 MINUTES** - To approve as a correct record, the minutes of the Parish Council Ordinary Meeting on 13 April 2022.

**RESOLVED:** To approve with an amendment at 6.3. Neighbourhood Plan. Correction to the date. The deadline for the return of the completed consultations was Tuesday 10th May.

### **11.05.04 BOROUGH COUNCILLOR'S REPORT**

Cllr Pochin reported:-

She had visited Mill Lane and met the resident who had raised concerns regarding **22/0595N North West Water Waste Treatment Works** In her opinion the lane was more than wide enough for HGV's. She had commented on the application These comments can be viewed on the planning website but include:-

1. Screening to the east boundary of the site to project the area from a blot on the landscape for walkers using the prow. This screening should be a continuation of the screening to the south boundary and should be at least the height of the existing wire boundary fence.

2.screening on the north boundary alongside / opposite the garden of brookdale cottage needs to be reinstated

3.the heavy HGV traffic related to the works will without doubt cause damage to the road which is unadopted. The site owners must commit to fully reinstating and repairing the road once works to the site have been completed. Without this as an unadopted road the cost of these repairs would fall to the property owners and this would not be acceptable.

**An update on CE resettlement of Ukraine refugees.** The process has started. Families have been offered places by those coming forward to host them. This is a big job vetting/safeguarding and liaising with schools and healthcare. Welcome packs have been provided and signposting to services. Anyone wanting information should access the Gov.uk website which has links to CE. There are still some Afghan refugees awaiting suitable accommodation. CE are working hard on this.

CE has a new central hub for anyone wanting information on Family services. The phone number in office hours is 0300 1234058. Cllr Pochin will send information to The Paper.

### **11.05.05 PARISH COUNCILLORS' REPORTS**

The Chair invited Members to give a brief report on any matters they were aware of, not covered by the agenda.

Cllr Gormon reported that footpath 2 to Heath Farm that comes out on Bunbury Common needed to be restored. It wasn't restored last year and soil heaps were blocking access

After it was reported to the CE officer it has been restored on the second request and a path

has been cut across the crops. He had also visited Mill Lane last week and could report that United Utilities were negotiating regarding the access that needs repairs to potholes to reduce damage to buildings when HGVs go down and restore afterwards.  
Cllr Brookfield reported an issue with a stile in disrepair behind the Mill. Volunteers have offered to repair it. discussion re drainage issues.

Cllr Melia reported that the Church fete was a success

Cllr Parker reported that a highways maintenance vehicle was on the triangle repairing patches marked in white that morning, All were done but unmarked ones are still a problem. He will report them on Fix My Street.

Cllr Thomas wanted to pass on concerns that had been raised about an issue. The Clerk advised that the PC should consider discussing this in Part two of the meeting. The discussion continued in Part one. The Chair and Cllr Parker will try resolving the issue by speaking to those relevant.

Cllr Brookfield gave an update about the ownership of the notice boards on the wall of the Village Hall, which need repair. Cllr Brookfield had spoken to a member of the Village Hall about this. It is not their responsibility. Each individual organization has responsibility for their own board. Cllr Gormon will ask them if they wish to continue using them.

Cllr Brookfield reported that the defibrillators were part of the checks that a volunteer has been doing but is no longer able to do that. The PC needs the Ambulance service to advise on what is required. Cllr Barton volunteered to be trained to help. The registration status will be checked.

## 11.05.06 PLANNING MATTERS

### 11.05.06.1 Planning applications, reserved matters and discharge of conditions applications received from Cheshire East since last meeting.

No notifications.

### 11.05.06.2 Decisions made by Cheshire East Council – For information.

No notifications.

### 11.05.06.3 New Housing Developments in Bunbury

#### General Update

Cllr Brookfield reported that she had been down to Oak Gardens. The work appears to be starting.

**Neighbourhood Plan** – Update on the Review provided by Cllr. Thomson via email.

***“The deadline for the return of the completed consultations was Tuesday 10th May. We have collected all the hard copies that have been left at the various collection points and we have also received a number of replies online. The responses are being analysed and I will make a full report to the June meeting of the Council.”***

Cllr Gormon added that 154 replies had been received.

## 11.05.07 PLAYING FIELDS

- **Update from Cllr Parker**, Chair of Playing Fields Committee Cllr Parker reported on maintenance issues. The Pedestrian gate to Wyche Lane has been repaired. The Playing Fields will pay for this. The ROSPA playground inspection report has been received. This highlighted areas for action. A copy of the report will be sent to the supplier Timberplay, to find out what the manufacturers advice is on maintenance.
- **Bunbury Aldersley C of E Primary School involvement in improving the nature areas around the Playground and community land off Tweddle Close.** Cllr Brookfield met with the Head and Andy Fairclough. They want to plant bulbs. Will prepare some sort of template for the Play area and Tweddle Close  
**RESOLVED** to agree to the proposal in principle.

## 11.05.08. CONSULTATIONS -To consider responding to any consultations on the CE website.

No comments were made.

**11.05.09. LOCAL POLICING ISSUES – To receive an update from local police if available.**

Sharon Jones PCSO was present and informed the PC that local police officer Nicky Berry is transferring to Winsford but could not say when she will be replaced This is a question to ask the PC Commissioner. Also, regarding the closure of Nantwich Police Station. CE Cllr Pochin suggested that the PC Commissioner could be asked to attend a PC meeting.

**11.05.10. EVENTS**

**The Queen's Platinum Jubilee** – update from Cllr Brookfield

The £100 grant was approved by Cheshire East towards the purchase of red, white and blue hanging baskets which will cost £300 in total. Cllr Brookfield offered to pay £100 and requested £100 from the PC.

RESOLVED to approve a payment of £100 towards the baskets.

**5 November 2022**

RESOLVED: That a group of Members will meet with Lightec to look at what would be feasible with regard to safety and affordability. To report back to the PC.

**11.05.11. CORRESPONDENCE – To respond to correspondence received.**

**An email from a resident** – “Parking is always a problem in Bunbury but the bowling pavillion parking is underused. It would be more attractive if the footpath to the road was not half blocked by overhanging holly hedges. It is almost impossible to walk along it especially carrying shopping or when the hedge is wet with rain.”

Cllr Parker responded that it needs to be cut by the owner of the hedge so he will contact him.

**An email from 617 (Heber) Squadron RAF Air Cadets** based in Malpas, looking for opportunities to help with the community. “Part of our current focus is to assist in the local community with projects in order to increase the cadet's involvement with their local areas and increase the profile of our squadron.”

Response - the PC may have a community project in future.

**11.05.12. THE FUTURE OF THE PAVILION PROJECT – to receive an update.**

Nothing further to report at present.

**11.05.13. CO-OPTION TO PARISH COUNCIL VACANCY – to receive a report from the Clerk.**

Cheshire East has confirmed that there has been no call for an election, so the PC can fill the vacancy by co-option. This will be advertised.

**11.05.14. FINANCE MATTERS****11.05.14.1 Approval of payments**

The Clerk reported that there had been an increase in the cost of the Gaskells contract for emptying the bin in the car park. It has gone up from £14.89 to £17.47 per week.

Resolved to approve the increase and continue the contract with Gaskells.

**11.05.14.1.1 Reimbursement of expenses**

.None presented.

**11.05.14.1.2 Payment of invoices received.**

£8 Mid Cheshire Footpaths Society Subscription

.RESOLVED: approved.

**11.05.14.2 Monthly Finance Report – to receive a report from the Clerk.**

Deferred

**11.05.14.3 Request for a donation of around £300 to fund the arts workshop for children taking part in Village Day.**

RESOLVED: £300 donation approved.

**Part Two Exclusion of Press and Public****11.05.15. LENGTHSMAN ANNUAL SALARY REVIEW**

The PC is committed to an annual review of the hourly rate paid.  
RESOLVED: to increase the hourly rate by 7% in line with inflation.

**Marilyn Houston Clerk to BPC    bunburyclerk@aol.com**

..... Chair

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